

PROFILE
SUMMARY:

- Practical business experience combined with a science background fulfilling degree coursework in Chemistry
- Proven ability to work individually and in teams to research, gather and analyze data
- Flexible and adaptable to changing fast-paced environments
- High level of professionalism, integrity, and work standards

EDUCATION: MERRIMACK COLLEGE North Andover, MA
Bachelor of Science Degree, May 2003
Concentration: Chemistry
Bachelor of Arts Degree, May 2000
Concentration: Sociology

WORK
EXPERIENCE: Sept 2003-Present SENSOR TECHNOLOGIES, INC. Shrewsbury, MA

Chemistry Research Associate

- Prepare chemistries used in making sensor beads
- Generate and examine sensors employing fluorescence spectroscopy
- Perform protein, dye and sugar assays using UV/VIS spectrophotometry
- Carry out titrations on ricin using fluorescence correlation spectroscopy
- Statistical analysis of experimental data

March 2003-Aug 2003 MASSACHUSETTS STATE POLICE CRIME LABORATORY Sudbury, MA
Intern / Evidence Control Case Resolution Unit
• Contacted District Attorneys and Police Departments to update them on the status of their cases and to gather information from them
• Assisted in the gathering of case files to fulfill the National Institute of Justice's No Suspect Backlog Reduction Grant
• Tracked case files (In accordance with File Retrieval Team Guidelines)
• Conducted inventories of file locations
• Assisted in the Admin Unit as requested
• Observed in the Evidence, Criminalistics, DNA, Drug, Trace, Toxicology, and Bomb/Arson Units
Certified in Buccal/Saliva DNA collection

Aug 2000-Nov 2002 WORLDCOM Boston, MA
Sales Assistant / Emerging Markets Division
• Provided administrative and clerical support to 25 member department including Regional Director and 2 Sales Manager
• Gather, sort, and amass information for weekly and monthly sales reports
• Interpret daily tracking reports for customers
Received award for Excellence June 2001 from Regional Vice President

1996-Jan 2000 MASSACHUSETTS INSTITUTE OF TECHNOLOGY Cambridge, MA
Office Assistant / Safety Office
• Provided support services to 15 staff
• Assisted with Workers Compensation Program and Emergency Response Training
• Maintained Material Safety Data Sheet files
• Helped coordinate Emergency Action Plans and Safety Coordinators for all departments on campus

1998-1999 ABERCROMBIE & FITCH Salem, NH
Sales Associate
• Assisted customers with purchase selections
• Maintained inventory-control procedures and merchandise displays

COMPUTER SKILLS: IBM Microsoft Word, Excel, PowerPoint, Access, Origin, LIMS, Macintosh, Internet, E-mail